

Dayton Public Library adheres to the Children's Internet Protection Act (CIPA) in order to be eligible for Internet discounts from the Universal Service Fund (USF) by enforcing the following policies:

Internet Safety Policy

It is the policy of the Dayton Public Library to:

- 1) Prevent access by minors to inappropriate material via the Internet, electronic mail, or other forms of direct electronic communications.
- 2) Take steps to the extent practical to promote the safety and security of minors when using electronic mail, chat rooms, and other forms of direct electronic communications.
- 3) Prevent unauthorized access including "hacking" and other unlawful activities by minors online.
- 4) Prevent unauthorized disclosure, use, and dissemination of personal information regarding minors.
- 5) Measures designed to restrict access to materials harmful to minors will be enforced by the library.

Technology Protection Measure

- 1) The library director will ensure that Internet filters or blocking software is operative on all public access computers/equipment in order to prevent access by minors to inappropriate, unlawful, or harmful material as listed above. Library staff may disable the technology protection software during use by an adult as long as there are no minors present in the library.

Public Notice and Hearing or Meeting

- 1) Reasonable public notice was provided on the library's online calendar and on the posted agenda of a meeting scheduled to discuss the Internet Safety Policy and Technology Protection Measure. Said meeting was held on Tuesday, February 25, 2014, 4 p.m. at the Dayton Public Library.
- 2) Signs are posted near the public access computers that outline the prohibition of accessing, etc., any material considered pornographic, obscene, harmful to minors, or reasonably offensive to others; and describing the parameters and intent of the Children's Internet Protection Act (CIPA) passed by US Congress in December 2000.

Adoption

- 1) This Internet Use Policy was adopted by the Board of the Dayton Public Library at a public meeting, following normal public notice, on February 25, 2014.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the

Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

The Dayton Public Library staff welcomes feedback from customers regarding any concerns about computer use or behavior at the computers. Customer concerns will be addressed immediately, and offending patrons may be asked to cease their behavior and/or exit the premises per the discretion of staff present.

Computer/Internet Use Policy

- 1) Confidentiality: The Internet is not a secure or private environment. Patron use of the computers is done at their own risk. It is not the library's practice to maintain a record of computer users and computer log-in sheets are discarded when full.
- 2) While the library does its utmost to prevent minors from accessing inappropriate material, parents/guardians are solely responsible for their child's actions while on the computers or in the library. Parents are advised to supervise their children's activities.
- 3) Privacy in using the Internet cannot be guaranteed. Due to the probability of inadvertent viewing by others, customers are urged to respect the sensibilities of others when accessing information that may be reasonably offensive to someone else.
- 4) Customers will monitor their behavior, sound levels, voices, and chatter in order to be respectful and not interfere with the quiet use of the library by others. For example, customers will use headphones set at a reasonable volume.
- 5) Cyberbullying and bullying of any kind is strictly prohibited in and around the library. See policy on anti-bullying.
- 6) Staff is available to assist patrons with a variety of computer tasks.
- 7) Computers are available during open library hours. Use of public computers is on a first-come, first-served basis.
- 8) Patrons may use computers for up to 2 hours daily maximum. If others are waiting, time on computers will be restricted to 30-60 minutes per user. Priority will be given to work-related tasks over gaming. Patron times will be monitored on the sign in sheet on the front desk.
- 9) No food or liquids are allowed in the computer area.
- 10) Printing is available: first 10 pages free, then 10 cents per sheet.
- 11) Internet may not always be available due to technical difficulties within or outside of the library.
- 12) The library has no responsibility or liability arising from access to or use of information obtained through the Internet, damage to customer hardware, such as USBs, loss of customer data, exposure to computer viruses, or intruders accessing web pages when customers have failed to log off.
- 13) Wireless Internet access is available through the non-secure connection within the library as well as in the parking lot. Patrons are welcome to bring their wireless electronic devices for use in the library.